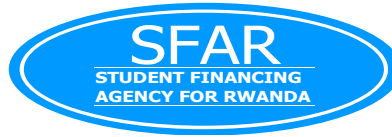


**STUDENT FINANCING
AGENCY FOR RWANDA**

**AGENCE RWANDAISE DE
FINANCEMENT DES ETUDIANTS**



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Check list for processing of loan/bursary for students granted bursary/loan in February 2009

Students who were granted bursary/loan by the SFAR Board in February 2009 and would like to process their funding from SFAR with effect from July 2009 need to read through the check list below and ensure that they have provided all the required documentation to SFAR and in addition SFAR has also provided the necessary documentation. All concerned students should ensure that this is done on time to avoid delays in processing their funding.

Further details can be obtained by writing to SFAR through : info@sfar.gov.rw

I.For the student

- 1 Ensuring that you have been granted a bursary/loan (please check at www.sfar.gov.rw)
- 2 Ensuring that your bursary/loan application file submitted to SFAR is complete (in case you are not certain, you may do this by writing to SFAR)
- 3 Ensuring that the admission letter is valid and submitted to SFAR (for starting students)
- 4 Providing academic progress report (for continuing students)
- 5 Submission to SFAR the tuition fees invoices(when applicable)
- 6 Submitting a formal request to SFAR for processing the funding (this can be done by email or letter).

II.For SFAR Management (Upon receiving the above)

- 1 Prepare a bursary/ loan confirmation letter for the student (SFAR)
- 2 Providing a bursary/loan contract . This is signed by both the bursary/ loan beneficiary and SFAR.
A copy is downloaded from SFAR website.